

CITY OF TRAVERSE CITY



Minutes

Regular Meeting of City Commission

January 2, 2007

A regular meeting of the City Commission of the City of Traverse City was called to order at the Commission Chambers, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, at 7 p.m.

The following Commissioners were present, constituting a quorum: Mayor Linda Smyka, Mayor Pro Tem Scott C. Hardy, Jody Bergman, Matthew Schmidt, Denise Scrudato, Ralph L. Soffredine.

The following Commissioners were absent: None. (One vacancy)

The Pledge of Allegiance was recited.

Mayor Smyka presided at the meeting.

Announcements by the Mayor, City Manager, and City Commissioners.

Item 2 on the Agenda being Consent Calendar

Moved by Soffredine, seconded by Bergman, that the following actions as recommended on the Consent Calendar portion of the Agenda be approved:

- a. Minutes of the Regular Meeting of December 18, 2006, be approved.
- b. An amendment to the Resolution Establishing Rules of Order for the Human Rights Commission at Rule 1 be approved, such amendment will change the month of the election of officers from July to December annually.
- c. The City Manager be authorized to send a letter of endorsement to the Grand Traverse Band of Ottawa and Chippewa Indians for the grant application submitted by the Traverse City at Risk Boxing Organization, 501(c)3 tax

- exempt organization, to support its after school fitness program with competitive boxing opportunities.
- d. The action authorizing a purchase/service order to Shane Williams Enterprises (a/k/a Fire Trader) in the amount of \$9,156.50, which was approved on October 2, 2006, hereby be rescinded, and further that the competitive bidding process be waived and that the City Manager be authorized to issue a purchase/service order to Total Fire Group in the amount of \$9,156.50 for five sets of turnout gear for use by the Fire Department with funds therefor available in the Fire Department Budget.
- e. The City Manager be authorized to issue a purchase order to Michigan Cat in the amount of \$210,000 for three Cat 420E backhoes for use in the L&P, Sewage/Water and Street Departments with funds therefor available in the Garage Fund and that two 2006 Case backhoes be declared surplus.
- f. The request from Grand Traverse Machine Company to establish an Industrial Development District at 1247 Boon Street be scheduled for a public hearing on January 15, 2007.
- g. Amendments to the Traverse City Code of Ordinances to amend the City ordinance to comply with new Michigan Zoning Enabling Act:
- *Modification of Changes and Amendments within the General Provisions and Definitions Chapter of the Zoning Code, Section 1320.04;*
 - *Modification of the Board of Zoning Appeals Chapter of the Zoning Code, Section 1324.01, 1324.02, 1324.04;*
 - *Modification of Procedure for Approval within the Planned Unit Developments Chapter of the Zoning Code, Section 1362.02; and*
 - *Modification of City Commission Procedure for Approval within the Special Land Use Permit Chapter of the Zoning Code, Section 1364.04,*
- as recommended by the Planning Commission, be introduced and scheduled for possible enactment on February 5, 2007.
- h. An amendment to the Traverse City Code of Ordinances, *Designation of the*

Downtown Development Authority to operate the Parking Violations Bureau, Sections 410.04 and 488.02, which would designate the Traverse City Downtown Development Authority as the operator of the Parking Violations Bureau (the Bureau) and retain the City Treasurer as administrator of the Bureau, which was introduced on December 18, 2006, be enacted with an effective date of January 12, 2007.

CARRIED unanimously.

Item 3 on the Agenda being Old Business

3(a).

The next item being “Consideration of enacting an amendment to the Traverse City Code of Ordinances, *Modification of Setbacks in the HR (Hotel Resort) District*, Section 1338.04, which would change the setback to be the lesser of 8 feet or the average setback of principal buildings on the same face block and the same side of street with a maximum setback of 25 feet, as recommended by the Planning Commission,” the following individuals addressed the Commission:

Richard Lewis, City Manager
Russ Soyring, City Planning Director
Mike Wills, 524 Sixth Street, Skipstone Crossing Development
Debra Curtiss, City Clerk
Rick Buckhalter, 518 West 12th Street
Mark Ryan, 1118 Santo Street
Lee Bowman, 717 Woodmere Avenue

Moved by Schmidt, seconded by Soffredine, that an amendment to the Traverse City Code of Ordinances, *Modification of Setbacks in the HR (Hotel Resort) District*, Section 1338.04, which would change the minimum setback in the HR District to the lesser of 8 feet or the average setback of principal buildings on the same face block and the same side of the street, with a maximum setback of 25 feet, as recommended by the Planning Commission, which was introduced on December 18, 2006, be enacted with an effective date of January 12, 2007.

Roll Call:

Yes - Bergman, Hardy, Schmidt, Soffredine, Smyka.

No - Scrudato.

CARRIED.

3(b).

The next item being “Consideration of an update and report regarding the Boardman River Dams Project,” the following individuals addressed the Commission:

Richard Lewis, City Manager
Jennifer Jay, 255 East Ninth Street, Boardman River Dams Project
Coordinator

No action was taken.

Item 4 on the Agenda being New Business

4(a).

The next item being “Consideration of request from John Snodgrass regarding the ‘Boardman Lake Trail - West Phase II,’ ” the following individuals addressed the Commission:

John Snodgrass, 210 East Ninth Street, Old Towne Neighborhood
Association Member
Richard Lewis, City Manager
Jim Carruthers, 218 West 11th Street, Parks and Recreation Commission
Chair

Moved by Soffredine, seconded by Bergman, that the request from John Snodgrass, 210 East Ninth Street, regarding the Boardman Lake Trail - West Phase II be received and filed.

CARRIED unanimously.

Item 5 on the Agenda being Appointments

5(a).

The next item being “Consideration of recommending a City Commission representative to serve on the Grand Traverse County Resource Recovery Funding Task Force, as requested by the Grand Traverse County Board of Commissioners,” Mayor Smyka introduced this matter.

Moved by Hardy, seconded by Bergman, that Commissioner Ralph Soffredine be appointed to the Grand Traverse County Resource Recovery Funding Task Force to serve as the City of Traverse City representative, as requested by the Grand Traverse County Board of Commissioners.

CARRIED unanimously.

Item 6 on the Agenda being Reports and Communications

The following were received and filed:

- a. From the City Manager.
 1. Bits & Pieces.
 - Fiscal Year 2005/06 Audit
 - Distribution of documents submitted by City Commission candidates
- b. From other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority Board.
 2. Report from Commissioners serving on the Light and Power Board.

3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Report from the City Attorney.
 6. Minutes of the Light and Power Board meetings of November 28 and December 5, 2006.
 7. Minutes of the Downtown Development Authority meeting of November 17, 2006.
 8. Draft meeting notes of the Brown Bridge Advisory Committee meeting of December 11, 2006.
- c. From non-City officials.
1. Minutes of the City of Traverse City and Charter Township of Garfield Recreational Authority Board of Directors meeting of December 19, 2006.
 2. Minutes of the Cherry Capital Cable Council meeting of December 13, 2006.

Item 7 on the Agenda being Public Comment

The following individuals addressed the Commission:

Rick Buckhalter, 518 West 12th Street
Karrie Zeits, Deputy City Attorney

There being no objection, Mayor Smyka declared the meeting adjourned at 8:44 pm.

City Commission Minutes
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Debra A. Curtiss, CMC, City Clerk

Approved: _____, _____
(Date) (Initials)