

CITY OF TRAVERSE CITY
Walkathon and Bicycle Event Notification Form



This Notification is not a requirement; however, it serves as a valuable communication tool between the organization and the City. Upon your completion, we will forward to various City Departments. If there are any conflicting issues (such as other events, block parties, construction projects, etc.) which we believe may affect your route, we will forward those issues to you. - City Clerk's Office, 922-4480.

Name: _____

Sponsor Organization: _____

Contact Person: _____ Daytime Phone: _____

Address: _____
Street City State Zip

E-mail address: _____

Date of Event: _____ Time: _____

Route (attach map if necessary): _____

Event to be held on: Sidewalks _____ Bicycle Path _____ Streets _____ (Please check all that are applicable)

Are any parks to be used? Yes ___ No ___. If yes, please contact the Parks Department to obtain a Park Usage Form. (231) 922-4910

Are any signs or mile markers to be used? Yes ___ No ___. If Yes, please contact the Zoning Administrator for sign regulations. (231) 922-4464

The organization acknowledges that the City may be required from time to time to release records in its possession as required by the Freedom of Information Act, MCL 15.231 et seq.

Date
Fee: \$-0-

Signature

(Internal use only)

To Police, Fire, Streets, Engineering, DDA/DTCA, Parks & Recreation and TART Trails: If you are aware of any issues that may affect this event, please submit those comments in writing to the City Clerk's Office with three days, and we will forward them to the organization.