

**CITY OF TRAVERSE CITY**  
**APPLICATION FOR SIDEWALK CAFÉ WITH ALCOHOL PERMIT**  
**(TC CODE 1020.07 AND 1020.08)**



This application is for the placement of tables and chairs, planters, and windscreens in the City's right-of-way for selling and consuming food, beverages and alcoholic beverages at a food service establishment (this permit is not for preparation of food and beverages, only for the sale and consumption).

Name of Food Establishment \_\_\_\_\_

Address: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Name of Owner: \_\_\_\_\_ Phone No: \_\_\_\_\_

Name of Manager: \_\_\_\_\_ Phone No: \_\_\_\_\_

Please check the following that you wish to place in the City's right-of-way:

\_\_\_\_\_ Tables & chairs      \_\_\_\_\_ Planters      \_\_\_\_\_ Windscreens (please attach site plan & drawing of anchoring system)

Please attach the following before submitting this application:

\_\_\_\_\_ Michigan Liquor Control Commission Outdoor Service Permit

\_\_\_\_\_ Site plan drawn to scale depicting: 1) The physical barrier (you may wish to meet with the Planning Director, 231-922-4778, prior to preparing the drawing) and general layout of the tables and chairs; 2) Layout of Sidewalk Café; 3) Lateral and vertical clearances of area sought for Permit; 4) Tree grates of sidewalk in area sought for Permit; 5) Street amenities of area sought for Permit; 6) Curb ramps of area sought for Permit; and 7) Miscellaneous features that would encumber the walkway.

\_\_\_\_\_ Certificate of General Liability and Liquor Liability Insurance in the amount of \$1 million per occurrence along with an endorsement to the policy naming the City of Traverse City as additional insured.

\_\_\_\_\_ A section drawing showing the height and width of the barrier along with descriptive notes which indicate the types of material and the color that will be used for the barrier.

**The undersigned, declares and says he/she wishes to be permitted to perform the operation, service or act stated hereon and that the statements made above are true and correct to the best of his/her knowledge and belief. The undersigned further says that he/she will comply with all provisions of the ordinances of the City of Traverse City relative to the operation, service or act for which the permit is requested. The undersign further agrees to hold the City of Traverse City free and harmless from all liability which may be imposed upon it, to reimburse the City of Traverse City for all expenses of litigation in connection with the defense of claims as such liability and claims may arise because of negligence in the performance of the work or act for which the permit was issued.**

**The applicant acknowledges that the City may be required from time to time to release records in its possession. The applicant hereby gives permission to the City to release any records or materials received by the City from the applicant as it may be requested to do so as permitted by the Freedom of Information Act, MCL 15.231 et seq.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Applicant

CITY OF TRAVERSE CITY SIDEWALK CAFÉ WITH ALCOHOL PERMIT

\$165.00 Fee paid: \_\_\_\_\_ Above Conditions approved: \_\_\_\_\_ Insurance certificate approved: \_\_\_\_\_

For new licenses, notice to adjacent property owner sent: \_\_\_\_\_ (date)

Permit Effective Date: From \_\_\_\_\_ (no earlier than April 1) to November 1, \_\_\_\_\_

Sidewalk Café Permit Approved: \_\_\_\_\_,  
Debbra A. Curtiss, City Clerk (Date)