



The City of Traverse City

## Communication to the City Commission

---

FOR THE CITY COMMISSION MEETING OF JUNE 15, 2009

DATE: JUNE 11, 2009

FROM: R. BEN BIFOSS, CITY MANAGER

A handwritten signature in black ink, appearing to read 'R. Bifoss'.

SUBJECT: UNIFORM CLEANING FOR POLICE/APS DEPARTMENTS

Attached is a memo from Michael K. Warren, Chief of Police, regarding the bids received for uniform cleaning services for the Police Department. The Auto Parking System will also be included at the same rates.

The following motion would be appropriate:

**that the City Manager be authorized to issue blanket service orders to Modern Cleaners for each of three years of satisfactory service at the rates indicated in its bid of June 5, 2009, in the not-to-exceed amount of \$8,095 (Police \$7,695/APS \$400) annually for uniform cleaning services on an as-needed basis, effective July 1, 2009 through June 30, 2012, for the Police and APS Departments, with funds available in the Police and APS budgets.**

rbb/ps

copy: Mike Warren, Chief of Police  
Gil Rupp, APS Administrator

TRAVERSE CITY POLICE DEPARTMENT  
OFFICE MEMORANDUM

TO: R. BEN BIFOSS, CITY MANAGER

FROM: MICHAEL K. WARREN, CHIEF OF POLICE *MKW*

DATE: JUNE 09, 2009

RE: UNIFORM CLEANING BID – July 1, 2009 ~ June 30, 2012

---

Our service order for uniform cleaning expires on June 30, 2009.

Due to the expiration of this service order we solicited sealed bids for uniform cleaning services as outlined in the City's sealed bid procedure for purchases over \$5,000.

On June 05, 2009, at 2:00 p.m., the sealed bids were opened. The City received bids from two local dry cleaning establishments: Modern Cleaners and Master Dry Cleaners.

Based on this, we recommend the City of Traverse City issue a blanket service order to Modern Cleaners based on the bid prices they submitted. This blanket service order with Modern Cleaners is effective from July 1, 2009, through June 30, 2012, for a three year contract.

We respectfully request the City Manager be authorized to issue a blanket service order to Modern Cleaners in the annual amount not to exceed \$7,695 for uniform cleaning services for the Traverse City Police Department.

Please place this request on the City Commission agenda for the meeting of June 15, 2009.

If any additional information is necessary, please contact me. Thank you.

cc: 203  
204  
File