
The City of Traverse City

Office of the City Manager

GOVERNMENTAL CENTER
400 Boardman Avenue
Traverse City, MI 49684
(231) 922-4440
(231) 922-4476 Fax



March 24, 2010

Vendor:

The City of Traverse City will receive **sealed bids** in the Office of the City Manager, second floor, Governmental Center, 400 Boardman Avenue, Traverse City, Michigan, 49684, until **April 9, 2010 at 2:00 pm** for the following:

- (3) Three Full Size Police Cars, Current Model Year-2010, New and Unused
(specifications attached)

If the specifications are obtained from the City's website at www.ci.traverse-city.mi.us (online services) it is the sole responsibility of the vendor to check the website for updates and addendums prior to the bid being submitted. You may also register on the website to receive notifications when requests for proposals or bids, updates and addendums are posted.

The City of Traverse City reserves the right to accept or reject any or all bids, waive irregularities, and to accept the bids either on an entire or individual basis that is in the best interest of the City.

The City accepts no responsibility for any expense incurred by the bidder in the preparation and presentation of a bid. Such expenses shall be borne exclusively by the bidder.

Only the successful bidder will be notified. If you so desire, you may call for results.

You must indicate on the outside of the sealed envelope that the bid is for the "Police Car Bid"

You must submit the bid to the City Manager's Office prior to the above-indicated time and date or the bid will not be accepted. Telefaxed or E-Mail bids will not be accepted.

Please note that if you have previously submitted an informal quote or sealed bid, you will still need to submit a sealed bid prior to the date and time specified above in order to be considered.

If you have any questions, please contact Scott Meter, Superintendent, Division of Motor Equipment at (231) 922-4902 (111) before the bid is submitted.

PLEASE SUBMIT BID TO: Patricia Sandtveit, Purchasing Agent
City Manager's Office, Second Floor, Governmental Center,
400 Boardman Avenue, Traverse City, MI 49684

REQUEST FOR BID:

**(3) Three Full Size Police Cars
Current Model Year-2010, New and Unused**

MINIMUM REQUIREMENTS: The attached detailed specification shall be construed as minimum. Should manufacturer's current published data or specifications exceed these, such standards shall be considered minimum and furnished. All integral parts not specifically mentioned in the scope of these specifications which are necessary to provide a complete working unit shall be furnished.

SILENCE OF SPECIFICATIONS: The apparent silence of this specification and any supplemental specification as to any details or the omission from it of a detailed description concerning any point shall be regarded as meaning that only the best commercial practices are to prevail and that only material of first quality and correct type, size, and design are to be used. All workmanship is to be first quality. All interpretations of this specification shall be made upon the basis of this statement.

COMPLIANCE: Bidder **MUST** complete and return the enclosed bid forms, including bid sheet. Enter "COMPLY" in the "BIDDER PROPOSES TO FURNISH" column if your equipment meets or exceeds the requested specification. If your equipment does not comply with the requested specification than enter "EXCEPTION" or other information which may pertain. All exceptions must be fully explained in the "bidder proposes to furnish" column or on another sheet of paper. If nothing is written in the column than the City will assume that the bidder will precisely and exactly meet the specifications requested.

THE CITY OF TRAVERSE CITY RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, WAIVE IRREGULARITIES, AND TO ACCEPT THE BIDS EITHER ON AN ENTIRE OR INDIVIDUAL BASIS THAT ARE IN THE BEST INTEREST OF THE CITY OF TRAVERSE CITY.

In any circumstance during or prior to delivery of the vehicle/ equipment, whereupon the City of Traverse City (customer) becomes eligible to receive a rebate for any vehicle purchased under this bid, it shall be the successful bidders responsibility to inform Scott Meteer, Supt., Div. Of Motor Equipment, of its qualification for such rebate and to advise the procedures for obtaining such rebates.

It is the intent of these specifications to describe a full size utility vehicle per the following specifications. There are numerous makes and models of equipment available that will meet or closely meet these criteria. If the specifications requested do not exactly coincide with your equipment you may take exception and bid your equipment. All exceptions must be noted and fully explained on a separate sheet of paper.

IF YOU HAVE ANY QUESTIONS PLEASE CONTACT MR. SCOTT METEER, AT 231-922-4902, EXT. 111, BEFORE THE BID IS SUBMITTED.

SPECIFICATION: Full-Size Passenger Car with Police Patrol Package
Current model year - 2010 New and Unused
Quantity: (3) Three: (1) Silver and (2) White

BIDDER PROPOSES TO FURNISH:

Make and Model of vehicle bid: _____

Vehicles are to be factory equipped with the following items, unless dealer installation is herein permitted.

Manufacturer's Police package Yes _____
No _____

Wheelbase: Approximately 111" _____

Body Style: Four (4) Door _____

Airbags: Dual stage - Driver and Passenger _____

Airbags-Front Seat Side _____

Air Conditioning: Manual. System designed for high speed driving. _____

Alternator: - 200-Amp Maximum output capacity, heavy duty design _____
Battery: 78 Amp - Hour (750 CCA) Maintenance Free _____

Body Side Molding: Molding on front doors to be deleted. (Shipped loose in trunk)
No holes on front doors. (Ford option code 96B) _____

Body-Side Protection (Lower) - Urethane coating on lower door and rocker panel areas

License plate bracket: front _____

Brakes: Front and Rear Disc, power, 4-wheel Anti-Lock Brake system (4 wheel ABS). Semi-metallic pads and metal dust shields - Police Level. _____

Cigarette Lighter: Located on instrument panel, wired independent of ignition system

Cooling System: "Police level" maximum size cooling system available, incorporating "coolant recovery" system and antifreeze protection to -35 DEGREES F. _____

Cruise Control/Tilt Steering Wheel with anti-slip surface _____
(Ford option code 525)

Defroster : Rear Window - Electrical grid type _____

Differential - Axle ratio 3.55:1 Heavy duty, limited slip (option code 730A)
(Note: Vehicles are also to be equipped with ABS) _____

Engine - SEFI-V8 Police 4.6L - 250 horsepower _____

Engine Oil Cooler - Water to Oil _____

Powertrain warranty: please list powertrain warranty.

Exhaust: Dual, stainless steel, Police level heat protection _____

Fuel System - Steel fuel lines, minimum 19 gallon tank, with tethered fuel filler cap.

Glass: Solar Tinted. All windows to be heat absorbing (tinted) type _____

Headlights: High and Low beam quartz-halogen _____

Hood Release: Remote - interior hood latch release _____

Instrument Cluster: Analog gauges, voltmeter, oil pressure, water temp, and fuel level

Manufacturer's Standard Dual Beam Dome /Map Light - Light to be mounted on headliner on longitudinal center line of vehicle approx. 25" from windshield molding. Dome light to be controlled by instrument light intensity switch, and function when door(s) are open. _____

Light - Auxiliary Dome/Map - 5" header mounted, 21 C.P. (hi-intensity), with switch at light. Operation to be independent of the standard dome light. (Should be standard on Ford)

Lights: Glove box, Engine, and Trunk compartment to be illuminated when opened

Locks: Power door locks. All locks on all doors to be functional. NO LOCKS DISABLED. Driver also to have control of all locks from driver's position. _____

Keys/Locks: One key for ALL locks. All locks on a car to be keyed alike, including ignition, glove box, doors, and trunk. Child safety latches on rear doors. _____

ALL Keys, (For all cars ordered) are to be keyed alike. ie. One key will fit all locks on all cars requested. (Ford key code # 1284X) _____

Keys: A total of three (4) keys are requested for each vehicle _____
(Three cars – Four keys each = 12 keys total)

Mirrors: Interior - Day/night rearview. _____

Mirrors: Exterior - Dual, Heated, fold away, dual remote control, power, below eye line. _____
(Ford option code 61K)

Paint Color: (2) Vibrant White (Ford code WT) _____

(1) Silver Grey M (Ford code TN) _____

Interior color: Medium Light Stone _____

(IF this/these color(s) are not available contact Scott Meterer for an alternate selection.)

Floor Covering: Carpeting, color keyed, Front & Rear, to include front and rear floor mats. _____
(option code 128)

Radio: Electronic AM-FM Radio (Manufacturer installed) _____

(Four speaker system, 2 front and 2 rear speakers)

Clock: Electronic Digital (May be included in radio) _____

Radio Noise Suppression: Equipped with police radio noise suppression package, _____
to include any Optional grounding straps. (Ford option code 53M)

Seat Assembly - Front: 40/40, individually adjustable, manually reclining bucket seats, with lumbar support. Heavy duty interior construction designed for rugged police use. Heavy-duty cloth with comfortable foam-padded seat cushions and backs. To permit radio installation a minimum width of 10", from floor to top of the seat cushion, is required between the seats. _____
(Floor mounted shift lever with console not permitted.)

Seat Assembly - Rear Seats: Vinyl bench _____

Speedometer - Certified calibration to within +/- 3mph accuracy, 0-140mph scale minimum. _____
(to include trip odometer)

Spotlight(s) - Unity model #225 (equipped with Halogen spot lamp H7635) Mounted on both left and right side "A" pillars. Wired independent of ignition, individually fused with 10 to 20 amp capacity. Fuses to be readily accessible to the driver, with location in the fuse panel preferred. _____
Spotlights to be factory installed. (Ford option code 51Y)

Steering - Power assist, speed sensitive- designed for high speed pursuit driving _____

Suspension System: Police - To include heavy-duty front/rear springs, in combination with heavy-duty shock absorbers, and front and rear stabilizer bars _____

Tires: Goodyear, pursuit radials. Speed rating to meet or exceed vehicle performance capabilities. P235/55R17-Goodyear Eagle RSA Plus. All-season speed rated. _____

Full size spare tire and wheel mounted in trunk _____

Tools: Wheel wrench and jack _____

Transmission: 4 Speed, electronically controlled overdrive with overdrive lockout. _____

Transmission Oil Cooler, external, front mounted _____

Trunk: Carpeted compartment, deep well, full floor, with light. Highest level of trim/carpeting available. _____

Trunk Pack: Drop in box with tough plastic shell with protective barrier made of Kevlar on the front face of the trunk pack. Pack to have center divider. (Option 14T) _____

Trunk Release / Remote: Electrically operated remote control trunk release _____

Wheels: Heavy-duty construction, designed for police use, black in color _____

Wheel Covers: To cover center of wheel / lug nuts only. _____
(DO NOT WANT: Full wheel covers)

Windows, Power: Side windows to be electrically powered with each door having its own window control. The driver's door to have controls for all windows. ALL windows to be operational from each control and from the driver's door. NO WINDOWS DISABLED _____

Windshield Wipers/Washers: Multiple speed electric, with intermittent feature _____

Power Distribution Box (front):

To include: Ignition feed, (2) 50amp fused battery circuits, (2) 20amp fused battery circuits, (2) 20amp fused accessory circuits, and (1) fused battery circuit. To include pigtail connector for the Power Distribution Box. (Ford option code SIG) _____

*****DEALER NOTE: If dealer plans on installing any options they must be identified on the bid forms. If not identified than all requested options will be manufacturer installed.

MANUALS

Dealer to provide one set of shop repair manual and parts manual (paper or CD) for identification of parts and procedures for the repair/maintenance of vehicle. _____

Copy of Line Sheet / Window Sticker to be delivered with each vehicle _____

BID SUMMARY

Having carefully examined the specifications and any other applicable information, the bidder proposes to furnish all items necessary for and reasonably incidental to the proper completion of this bid. Bidder submits this bid and agrees that the bid may not be withdrawn for a period of thirty (30) days from the actual date of the opening of the bid.

Bidder understands and agrees, if selected as the successful bidder, to accept a Purchase Order/Service Order from the City and to provide proof of any required insurance.

Bidder submits this bid and agrees to meet or exceed all the City of Traverse City's requirements and specifications unless otherwise indicated in writing and attached hereto.

Bid forms are to be completed, including bid sheet, and submitted. Items not meeting specifications must be noted in the "comply" column and bidder shall fully describe every variance, exception, and/or deviation. Additional sheets may be used and submitted with bid.

Bidder is also required to submit, with the bid, the latest printed manufacturer's specifications and advertising literature on the equipment (including components) to be provided. Completed unit MUST be equipped in compliance with all applicable ANSI, OSHA, State and Federal Motor Vehicle Safety standards and regulations in effect at time of manufacture.

Bidder understands that the City reserves the right to accept any or all bids in whole or in part and to waive irregularities in any bid in the best interest of the City of Traverse City. The bids will be evaluated and awarded on the basis of the best value to the city. Criteria used will include, but not be limited to, vendor/contractor's ability, qualifications, experience, type and amount of equipment, purchase price, maintenance cost(s), insurance, resale, license and permits and overall capability meeting the needs of the City of Traverse City.

Pre-delivery Inspection: Successful bidder shall make a complete inspection of vehicle (and/or equipment) to insure it meets specifications and perform any pre-delivery service(s) required before the vehicle is delivered. Acceptance shall be subject to complete inspection and approval of the City.

Terms: NO TRADE-IN. Net Cash. Payment will be made as soon as possible after delivery/acceptance of vehicle/equipment. Price quoted shall include any title fee and all delivery costs to the City Garage, 625 Woodmere Ave., Traverse City, MI 49686

Bidder certifies that as of the date of this bid, Bidder's company or Bidder is not in arrears to the City of Traverse City for debt or contract and is in no way a defaulter as provided in Section 152, Chapter XVI of the Charter of the City of Traverse City.

BID PAGE
POLICE CARS

BID DUE APRIL 9, 2010, 2:00 pm

Price quoted shall include title fee, any documentation fee, and all transportation (delivery) charges fully prepaid to the City Garage, 625 Woodmere Ave. Traverse City, MI 49686

YEAR, MAKE AND MODEL OF VEHICLES BID:

COST OF EACH VEHICLE: \$ _____

Note: Successful bidder is requested to submit, to the City of Traverse City, a copy of their order confirmation to the manufacturer. If there are any errors in the order they may be addressed at that time.

EXPECTED DELIVERY DATE: _____
(Length of time after receipt of purchase order)

COMPANY: _____

ADDRESS: _____

PHONE: _____

BID SUBMITTED BY: _____

TITLE: _____

SIGNATURE: _____ DATE: _____