
Memorandum

The City of Traverse City
Engineering Department



TO: R. Ben Bifoss, City Manager
FROM: Timothy J. Lodge, City Engineer
DATE: Tuesday, July 12, 2011
SUBJECT: Request for Proposals- Construction Testing for Silver Drive
Reconstruction Project

Transportation projects funded with state and federal funds require rigorous material testing and testing documentation. To meet this requirement, we have solicited proposals from consultants for construction testing.

The RFP was issued on June 29, 2011 with four firms responding to our request on July 11, 2011 as follows:

Consultant	Location	Cost
Soils and Structures	Traverse City	\$ 15,940.00
Fleis & Vandenbrink	Traverse City	\$ 30,014.00
Gosling Czubak	Traverse City	\$ 17,880.00
Gourdie Fraser	Traverse City	\$ 15,083.00

After reviewing the submittals, we recommend that the Mayor and City Clerk be authorized to execute a consultant agreement with Gourdie Fraser, Inc. in the amount of \$15,083.00 with funds available in the Public Improvements Fund, subject to approval as to substance by the City Manager and as to form by the City Attorney.