



Notice

City Commission Regular Meeting

7:00 pm

Monday, April 18, 2011

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: 04-14-11

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission
c/o Debra A. Curtiss, MMC, City Clerk
400 Boardman Avenue
Traverse City, MI 49684
922-4480, <http://www.ci.traverse-city.mi.us>

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Announcements by the Mayor, City Manager, and City Commissioners

Presentation of Mayor's Proclamation by Commissioner James Carruthers declaring April 29, 2011, as *Arbor Day* and recognizing Traverse City's 22nd year as a Tree City USA, to Kathy Hamilton, President of the Friendly Garden Club.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving the minutes of the regular meeting of April 4 and study session of April 11, 2011.
- b. Consideration of clarifying the duration of the contract with Northwest Michigan Council of Governments for community housing choices services, to reflect the intentions, for a three-year engagement to conclude February 28, 2014, which is a housekeeping matter. (Approval recommended) (5 affirmative votes required) (Russell Soyring)
- c. Consideration of approving a conditional rezoning request by North American Development Group, LLC, for property located at 10597 East Traverse Highway, to change the zoning classification from R-1B (Morgan Farms) to R-9A(Multiple Family Dwelling District), as recommended by the City Planning Commission and authorizing the related agreement. (Approval recommended) (5 affirmative votes required) (Russell Soyring)
- d. Consideration of approving the Economic Element of Traverse City Master Plan, as recommended by the City Planning Commission. (Approval recommended) (Russell Soyring)
- e. Consideration of adopting an amendment to the city's Equal Opportunity Policy to provide that the city will not discriminate against an employee or applicant for employment based on genetic information. (Approval recommended) (Makayla Vitous)
- f. Consideration of authorizing an amendment to the consultant agreement with C2AE for professional design services for an overflow device for the Water Plant reservoir, in connection with the Huron Hills Booster Pump Station Upgrade. (Approval recommended) (5 affirmative votes required) (Robert Cole)
- g. Consideration of authorizing a one-year lease extension with Stiebel Properties, LLC for Oakwood Cemetery office space. (Approval recommended) (5 affirmative votes required) (Robert Cole)

- h. Consideration of adopting a resolution approving the codification of ordinances previously enacted by the City Commission, which is a housekeeping matter. (Adoption recommended) (Debbra Curtiss)
- i. Consideration of introducing an amendment to the Sexually Oriented Business Ordinance to revise the definition to include businesses that have simulated sexual activity, as recommended by the City Planning Commission. (Introduction and schedule for possible enactment on May 2, 2011, recommended) (Russell Soyring)
- j. Consideration of receiving the proposed Traverse City Light and Power Fiscal Year 2011-2012 Budget and the proposed six-year Capital Improvement Plan; and referring the Capital Improvement Plan to the City Planning Commission for public hearing and review. (Refer to Planning Commission for public hearing and review recommended) (R. Ben Bifoss, Ed Rice)

Items removed from the Consent Calendar

- a.
- b.
- c.

3. Old Business

- a. Consideration of adopting a *Neighborhood Traffic Calming Program Policy*, which would require at least 50% of property owners to sign in support of a traffic calming project for it to be considered for the program. (Russell Soyring)

- b. Consideration of authorizing an agreement for professional engineering services to develop plans for the removal of the Brown Bridge Dam and other related services to support the removal of the dam and restoration of the Boardman River. (5 affirmative votes required) (R. Ben Bifoss)
- c. Consideration of endorsing the City Manager's administrative recommendations regarding implementation of the Police Workload Analysis Report as prepared by Alexander Weiss Consulting. (R. Ben Bifoss)

4. New Business

- a. Consideration of authorizing a contract for the 2011 Kelley Street Improvement Project. (Timothy Lodge) (5 affirmative votes required)
- b. Consideration of adopting the Traverse City Neighborhood Enterprise Zone Rehabilitation Guidelines. (Debra Chavez)
- c. Consideration of adopting a resolution approving the application for a Neighborhood Enterprise Zone – Rehabilitation Certificate, as requested by Benjamin Crow, for 851 East Eighth Street. (Debra Chavez, Debbra Curtiss)

5. Appointments

- a. Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointments to the Board of Zoning Appeals. (Benjamin Marentette)
- b. Consideration of appointment by the Mayor of an ad hoc interview committee to make a recommendation regarding appointments to the Human Rights Commission. (Benjamin Marentette)

6. Reports & Communications

- a. From the City Manager.
- b. From other City officials, boards and committees.
 - 1. Report from the Mayor serving on the Downtown Development Authority.
 - 2. Report from Commissioners serving on the Light and Power Board.
 - 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 - 4. Report from Commissioners serving on other boards.
 - 5. Human Rights Commission 2010 Annual Report.
 - 6. Fractile Emergency Response Time Report for February 2011, from the Fire Department.
 - 7. Communication from City Treasurer/Finance Director attaching Standard & Poor's affirmation of the city's bond rating.
 - 8. Minutes of the March 14, 2011, meeting of the Human Rights Commission.
 - 9. Minutes of the Traverse City Downtown Development Authority Regular meeting of March 18, 2011.
- c. From non-City officials.
 - 1. Traverse City Wastewater Treatment Plant Monthly Operations Report for March 2011 from Operations Management International.
 - 2. Grand Traverse Conservation District Staff Report – March 2011.

3. Minutes of the History Center of Traverse City March 21, 2011, board meeting.

7. Public Comment

- a. Reserved.

None.
- b. General.
- c. Mayor and City Commissioners.

8. Adjournment

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