



## **Notice City Commission Regular Meeting**

**7:00 pm**

Monday, June 21, 2010

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: 06-17-10

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant to City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission  
c/o Debra A. Curtiss, MMC, City Clerk  
400 Boardman Avenue  
Traverse City, MI 49684  
922-4480, <http://www.ci.traverse-city.mi.us>

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*The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.*

## **Welcome to the Traverse City Commission meeting!**

### **Agenda**

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

### **Pledge of Allegiance**

#### **1. Roll Call**

Announcements by the Mayor, City Manager, and City Commissioners

Presentation of Mayor's Appreciation Letter by Commissioner MaryAnn Moore to Doug Meteyer on behalf of Keller Williams Realty employees, who donated 350 hours of labor on May 17, 2010, to the Senior Center as part of their company's 2nd annual day of service called Renew, Energize and Donate Day.

#### **2. Consent Calendar**

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of June 7 and Study Session of June 14, 2010.
- b. Consideration of authorizing a purchase/service order for Police Department uniforms/equipment. (Approval recommended) (Michael Warren)
- c. Consideration of authorizing a three-year contract for professional auditing services for the annual city audit. (Approval recommended) (William Twietmeyer)
- d. Consideration of a request from the Geetings Family to use the Hickory Hills Area for a "Memorial Disc Golf Tournament - Throw for Joe" on July 31, 2010, to raise funds for the Traverse City West High School Band Annual Scholarship, as recommended by the Parks and Recreation Commission. (Approval recommended) (Robert Cole)
- e. Consideration of a request from Lamp for Haiti, Inc. to use the Hickory Hills Area for "The Lamp for Haiti 5K Trail Walk/Run" on July 24, 2010, to raise funds, as recommended by the Parks and Recreation Commission. (Approval recommended) (Robert Cole)
- f. Consideration of declaring surplus five vehicles and one lawn mower. (Approval recommended) (Robert Cole)
- g. Consideration of adopting a Joint Resolution with Traverse City Light and Power to establish a written policy regarding the operations and maintenance of the street lighting system within the City. (Approval recommended) (R. Ben Bifoss)
- h. Consideration of authorizing a contract for the 2010 Department of Public Services Roof Replacement Project 631 Woodmere Avenue. (Approval recommended) (Timothy Lodge)
- i. Consideration of authorizing a contract for the 2010 Sidewalk Replacement Project. (Approval recommended) (Timothy Lodge)

- j. Consideration of adopting Resolutions Authorizing Use of Small Claims by the City Treasurer's Office. (Adoption recommended) (William Twietmeyer)
- k. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *Special Land Use Regulations update*, Chapter 1364 to allow Group Day Care Homes as an Administrative Special Land Use Permit in the R-District, and reduce the distance requirement between group day care homes, and reduce the number of parking spaces required, as recommended by the City Planning Commission. (Introduction and schedule for possible enactment on July 20, 2010, recommended.) (Russell Soyring)
- l. Consideration of enacting an amendment to the Traverse City Code of Ordinances, *Redevelopment Project Area Liquor Licenses - Banquet Facility Permit, A Hotel and B Hotel Licenses*, Section 834.06, which clarifies that the city restrictions contained in this subsection do not apply to such licenses and permit. (Enactment recommended) (Benjamin Marentette)

### **3. Old Business**

- a. Public hearing on year-end budget amendments for Fiscal Year 2009-2010 and authorizing budget amendments. (William Twietmeyer)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Consideration of authorizing a contract with the Downtown Development Authority for Community Development Services. (R. Ben Bifoss)
- c. Consideration of offers received on 1430 Wayne Street. (R. Ben Bifoss, Benjamin Marentette)

- d. Consideration of concurring with the amended Brownfield Plan for the Village at Grand Traverse Commons. (R. Ben Bifoss)
- e. Consideration of authorizing an amendment to the City Manager's Employment Agreement. (Mayor Christopher Bzdok)
- f. Consideration of authorizing an amendment to the City Attorney's Employment Agreement. (Mayor Christopher Bzdok)
- g. Consideration of an attorney-client communication regarding long-term anchoring. (Possible closed session) (Karrie Zeits)

#### **4. New Business**

- a. Consideration of authorizing the letter of agreement for the 2010 Traverse City Film Festival. (Bryan Crough)
- b. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *Portable Signs and other housekeeping matters*, Sections 1476.04, 1476.05, 1476.06 and 1476.08, to allow sandwich board-type signs along with banners and flags, excluding certain portions of downtown, as recommended by the City Planning Commission. (Russell Soyring)
- c. Consideration of authorizing a purchase order for a rescue/ambulance vehicle the fire department and declaring a rescue vehicle surplus. (James Tuller, Robert Cole)

#### **5. Appointments**

- a. Consideration of accepting the resignation of Victoria Springer; and appointing an ad hoc interview committee to make a recommendation regarding appointments to the Downtown Development Authority Board of Trustees. (Benjamin Marentette)

- b. Consideration of appointments to the Historic Districts Commission. (Commissioner Barbara Budros, Chair; Mayor Christopher Bzdok; and Mayor Pro Tem Ralph Soffredine)
- c. Consideration of appointing an ad hoc interview committee to make a recommendation regarding appointments to the Parks and Recreation Commission. (Benjamin Marentette)

## **6. Reports & Communications**

- a. From the City Manager.
- b. From other City officials, boards and committees.
  - 1. Report from the Mayor serving on the Downtown Development Authority.
  - 2. Report from Commissioners serving on the Light and Power Board.
  - 3. Report from the Mayor and Commissioner serving on the Planning Commission.
  - 4. Report from Commissioners serving on other boards.
  - 5. Minutes of the Light and Power Board meeting of May 25, 2010.
  - 6. Minutes of the ACT 345 Retirement System meeting of February 24, 2010.
  - 7. Minutes of the Traverse City Downtown Development Authority meeting of May 21, 2010.
  - 8. Fractile Response Report for North Flight and the Traverse City Fire Department for May 2010.
- c. From non-City officials.

1. CH2MHILLOMI Monthly Operations Report for May 2010 regarding the Wastewater Treatment Plant.

## **7. Public Comment**

- a. Reserved
  1. Dr. William Sammons, MCE3, as requested by Peggy Fry, 859 East Front Street, Traverse City, MI regarding "health affects of biomass emission... ."
- b. General
- c. Mayor and City Commissioners

## **8. Adjournment**

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