



Notice

City Commission Regular Meeting

7:00 pm

Monday, June 7, 2010

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: 06-03-10

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant to City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission
c/o Debra A. Curtiss, MMC, City Clerk
400 Boardman Avenue
Traverse City, MI 49684
922-4480, <http://www.ci.traverse-city.mi.us>

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Announcements by the Mayor, City Manager, and City Commissioners

Presentation of Mayor's Appreciation Letter by Commissioner Mary Ann Moore to Doug Meteyer on behalf of Keller Williams Realty employees, who donated 350 hours of labor on May 17, 2010, to the Senior Center as part of their company's 2nd annual day of service called *Renew, Energize and Donate Day*.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of May 17 and Special Meeting and Study Session of May 24, 2010.

- b. Consideration of authorizing horse-drawn carriage rides and authorizing a lease of a portion of city-owned building at 517 Wellington Street to store related equipment through September 2010. (Approval recommended) (Bryan Crough)
- c. Consideration of authorizing an amendment to the agreement for management of the retail spaces at the City Opera House for the city to provide a one-time allocation up to \$25,000 in funds for improvements to the retail spaces. (Approval recommended) (Robert Bacigalupi)
- d. Consideration of approving the Fiscal Year 2010/2011 Proposed Budget for the City of Traverse City and Charter Township of Garfield Recreational Authority, as required by the Authority's Articles of Incorporation. (Approval recommended) (Benjamin Marentette)
- e. Consideration of authorizing a blanket purchase/service order for annual marina fuel supply. (Approval recommended) (Robert Cole)
- f. Consideration of authorizing blanket purchase/service orders for annual supply of chemicals for the Water Treatment Plant. (Approval recommended) (Robert Cole)
- g. Consideration of authorizing a purchase/service order for computer with asset management and decision software for the Water/Sewer Maintenance Division. (Approval recommended) (Robert Cole)
- h. Consideration of authorizing a confirming purchase/service order for unleaded gasoline for use by various city departments. (Approval recommended) (Robert Cole)
- i. Consideration of authorizing blanket purchase orders for asphalt for street patching and repairs. (Approval recommended) (Robert Cole)
- j. Consideration of authorizing blanket purchase/service orders for concrete for street, curb and sidewalk repairs. (Approval recommended) (Robert Cole)

- k. Consideration of authorizing an intergovernmental agreement with Long Lake Township to assist in providing county-wide Senior Center Network services county-wide, with the cost to be paid by the previously received Commission on Aging Grant. (Approval recommended) (Robert Cole)
- l. Consideration of adopting the annual Resolution which authorizes bank depositories. (Adoption recommended) (William Twietmeyer)
- m. Consideration of adopting resolutions recommending approval of a request to transfer a Class C Liquor License with Dance-Entertainment Permit from Platinum Entertainment, Inc., to Larry D. Street and Nancy L. Street, with the license to be held in escrow; and ultimately transferred out of escrow to Northstar Entertainment Group (Streeters). (Adoption recommended) (Debra Curtiss)
- n. Consideration of adopting resolutions recommending approval to transfer a Class C Liquor License from 424 West Front Street, LLC (Folgarrelli's) to Traverse City State Bank, with the license to be held in escrow; and ultimately transferred out of escrow to The Burritt Corporation, with the license to be operated at a new location, 507-519 West Front Street. (Adoption recommended) (Debra Curtiss)
- o. Consideration of adopting to make permanent Traffic Control Order 526 which provides *No Parking* on north side and *2-Hour Parking* on the south side of Washington between Boardman Avenue and Wellington Street. (Adoption recommended) (Makayla Vitous)
- p. Consideration of concurring with a 90-day temporary Traffic Control Order regarding BATA bus stops to streamline routes and reduce the number of bus stops and bus traffic through the neighborhoods, as requested by the Bay Area Transportation Authority. (Concurrence recommended) (Makayla Vitous)
- q. Consideration of adopting a resolution scheduling a public hearing for July 6, 2010, on a petition from property owners for a special improvement district to pave the alley south of Centre Street between Woodmere Avenue

- and Barlow Street. (Adoption scheduling a public hearing for Tuesday, July 6, 2010, recommended) (Timothy Lodge, Debra Chavez)
- r. Consideration of scheduling a public hearing on year-end budget amendments for Fiscal Year 2009-2010. (Schedule public hearing for June 21, 2010, recommended) (William Twietmeyer)
 - s. Consideration of scheduling a public hearing on a request from Plascon, Inc., for an industrial facilities exemption certificate. (Schedule public hearing for Tuesday, July 6, 2010, recommended) (Debra Curtiss, Debra Chavez, Bryan Crough)
 - t. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *Redevelopment Project Area Liquor Licenses - Banquet Facility Permit, A Hotel and B Hotel Licenses*, Section 834.06, which clarifies that the city restrictions contained in this subsection do not apply to such licenses and permit. (Introduce and schedule for possible enactment on June 21, 2010, recommended) (Debra Curtiss, Bryan Crough, Michael Warren)
 - u. Consideration of enacting an amendment to the Traverse City Code of Ordinances, *C-2 Neighborhood Center District Update*, Section 1342.10, which will allow pet grooming services without outdoor runs or kennels in the district, as recommended by the Planning Commission. (Enactment recommended) (David Weston)
 - v. Consideration of enacting an amendment to the Traverse City Code of Ordinances, *Prohibition of Unattended Watercraft Above the High Water Mark and Impoundment of Unsafe Watercraft*, Sections 1062.01, 1062.04 and 1062.13, to address watercraft and anchor equipment that washes ashore or is left on city property. (This is *not* the long-term anchoring issue.) (Enactment recommended) (Karrie Zeits, Michael Warren)

3. Old Business

- a.

- 1) Consideration of adopting a Resolution Waiving the Property Tax Administration Fee for Fiscal Year 2010-2011;
- 2) Consideration of adopting a Resolution Certifying Tax Levy for Traverse City for Fiscal Year 2010-2011;
- 3) Consideration of adopting a Resolution Certifying the Tax Levy for Act 345 Police and Fire Pension System for Fiscal Year 2010-2011;
- 4) Consideration of adopting a Resolution Certifying Tax Levy for the Downtown Development Authority for Fiscal Year 2010-2011;
- 5) Consideration of adopting a Resolution Approving the Traverse City Comprehensive Budget for Fiscal Year 2010-2011;
- 6) Consideration of adopting a Resolution Adopting the Downtown Development Authority Budget for Fiscal Year 2010-2011;
- 7) Consideration of adopting a Resolution Adopting the Traverse City Light and Power Budget for Fiscal Year 2010-2011, including its Capital Improvement Plan; and
- 8) Consideration of adopting a Resolution Establishing Water and Sewer Rates, with the rates to be effective July 1, 2010.

(R. Ben Bifoss, William Twietmeyer)

4. New Business

- a. Consideration of authorizing a Grand Traverse County Brownfield Redevelopment Authority Development Agreement relating to the Grand Traverse Commons. (R. Ben Bifoss)
- b. Consideration of authorizing the 2010/11 Insurance Program. (Debra Curtiss)

5. Appointments

- a. Consideration of appointment to the Parks and Recreation Commission.
(Mayor Christopher Bzdok; Commissioner Barbara Budros, Chair;
Commissioner James Carruthers)

6. Reports & Communications

- a. From the City Manager.
- b. From other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.
 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Quarterly Report from the Community Development Director for the period January through March 2010.
 6. Annual Report from the City Treasurer/Finance Director regarding delinquent water and sewer.
 7. Quarterly Financial Report 3rd Quarter from the City Treasurer/Finance Director.
 8. Certification of the city's contribution to the Act 345 Retirement System for Fiscal Year 2009-2010 from the City Treasurer/Finance Director.

9. Recommendation from Parks and Recreation Commission Chairman regarding Division Street Design Initiative.
 10. Letter from the Grand Traverse Commons Joint Planning Commission Chair regarding the Division Street Design Initiative.
 11. Fractile Response Report for North Flight and the Traverse City Fire Department for April 2010.
 12. Minutes of the Traverse City Light and Power Board meetings of April 27 and May 11, 2010.
 13. Minutes of the Downtown Development Authority meeting of April 14 and April 23, 2010.
 14. Minutes of the Human Rights Commission meeting of April 12, 2010.
 15. Minutes of the Act 345 Retirement System meeting of January 27, 2010.
- c. From non-City officials.
1. Minutes of the Traverse City/Garfield Township Recreational Authority meeting of May 18, 2010.
 2. Monthly Operations Report from CH2MHILL for the Traverse City Wastewater Treatment Plant for April 2010.

7. Public Comment

- a. Reserved
1. Dr. Laura Shea, 505 East State Street, regarding, ...*wood burning biomass incinerator*...

2. Jeff Mort, 1429 South Union Street, regarding *Biomass Gasification Plant Information*.

- b. General
- c. Mayor and City Commissioners

8. Adjournment

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