



Notice City Commission Regular Meeting

7:00 pm

Monday, May 17, 2010

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: 05-13-10

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant to City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission
c/o Debra A. Curtiss, MMC, City Clerk
400 Boardman Avenue
Traverse City, MI 49684
922-4480, <http://www.ci.traverse-city.mi.us>

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Announcements by the Mayor, City Manager, and City Commissioners

Presentation by US Coast Guard Commander Jonathan S. Spaner of a Proclamation Declaring Traverse City as *A Coast Guard City*.

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of May 3 and Study Session of May 10, 2010.

- b. Consideration of authorizing a blanket service order for water meter reconditioning. (Approval recommended) (Robert Cole)
- c. Consideration of authorizing the annual lease renewal for Oakwood Cemetery office space. (Approval recommended) (Robert Cole)
- d. Consideration of authorizing a service order for annual painting of street line markings, centerlines, and striping of various parking areas, crosswalks and legends. (Approval recommended) (Robert Cole)
- e. Consideration of authorizing a contract for the Street Banner Program. (Approval recommended) (Rob Bacigalupi, Russ Soyring, Makayla Vitous)
- f. Consideration of re-assigning service orders for uniform cleaning for Police Department and Auto Parking System. (Approval recommended) (Michael Warren)
- g. Consideration of authorizing a contract for the 2010 Fitzhugh Drive Check Valve By-Pass Project. (Approval recommended) (Timothy Lodge)
- h. Consideration of amending a contract with URS for modeling of roundabouts relating to Division Street. (Approval recommended) (R. Ben Bifoss)
- i. Consideration of a request from Bethany Christian Services to use a portion of West End Beach - Volleyball Court area on Saturday, August 28, 2010, for a pit stop/refreshment area in connection with *The Amazing Race for Bethany Kids* Event, as recommended by the Parks and Recreation Commission. (Approval recommended) (Robert Cole)
- j. Consideration of adopting Resolutions of Support for grant applications to the Michigan Department of Transportation Local Bridge Program for critical bridge funding for the West Front Street Bridge, South Cass Street Bridge, Park Street Bridge and Eighth Street Bridge for Fiscal Year 2013. (Adoption recommended) (Timothy Lodge)

- k. Consideration of establishing a fee for intermediary liquor license transfers when no investigative/operational review is required in order to cover City's administrative costs in processing such intermediary (paper) transfers. (Adoption recommended) (Debra Curtiss)
- l. Consideration of adopting a resolution recommending approval of an application from Cherry Country Traditions for a new Class C Liquor License to be operated at 727 Fly Don't Drive (Cherry Capital Airport). (Adoption recommended) (Debra Curtiss)
- m. Consideration of adopting Traffic Control Orders 522 (*stop signs* on Griffin Street) and 525 (*prohibiting thru and commercial traffic* on Ramsdell Road) to make them permanent and extending Traffic Control Order 524 (*2-hour parking* on Ninth Street) to September 30, 2010. (Adoption and extension recommended) (Makayla Vitous)
- n. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *C-2 Neighborhood Center District Update*, Section 1342.10 which will allow pet grooming services without outdoor runs or kennels in this district, as recommended by the Planning Commission. (Introduction and schedule for possible enactment on June 7, 2010, recommended) (Russell Soyering)

3. Old Business

- a. Public hearing on proposed Fiscal Year 2010-2011 Budget. (R. Ben Bifoss)

The purpose of this public hearing is to allow the public an opportunity to express, and the opportunity for the City Commission to consider, the public's support, opposition or general comments regarding this matter. To preserve the written record, members of the public are asked to state whether they are in support or opposition of this matter or whether they are expressing general comments. After such statement, the public is welcome to continue to elaborate on the matter.

- b. Consideration of authorizing a vendor agreement to operate the Clinch Park Concession/Vending Stand to include food, souvenirs and equipment rentals (e.g. kayaks, bicycles). (Robert Cole)
- c. Consideration of establishing swim areas at the Volleyball Court Beach and Clinch Park Beach. (Karrie Zeits)
- d. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *Prohibition of Unattended Watercraft Above the High Water Mark and Impoundment of Unsafe Watercraft*, Sections 1062.01, 1062.04 and 1062.13, to address watercraft and anchor equipment that washes ashore or is left on City property. (This is *not* the long-term anchoring issue.) (Karrie Zeits, Michael Warren)
- e. Consideration of authorizing a 3rd Amendment to the Grand Traverse County Brownfield Redevelopment Authority Development Agreement between the Brownfield Redevelopment Authority, Downtown Development Authority, Hagerty, and City regarding reconfiguration and delay of the Hagerty building construction. (R. Ben Bifoss, Bryan Crough, Karrie Zeits)
- f. Consideration of authorizing the continuation of the process to acquire railroad right-of-way from the Michigan Department of Transportation for the proposed Boardman Lake Avenue. (R. Ben Bifoss, Timothy Lodge)

4. New Business

- a. Consideration of a request from Winegrowers of Old Mission Peninsula to use Clinch Park on August 6, 2010, for the *Wineries of Old Mission Presents Paella in the Park* Event, as recommended by the Parks and Recreation Commission. (Robert Cole)

5. Appointments

- a. Consideration of establishing an ad hoc interview committee to make a recommendation regarding appointment to the Board of Tax Review. (Debra Curtiss)

- b. Consideration of establishing an ad hoc interview committee to make a recommendation regarding appointments to the Human Rights Commission. (Debra Curtiss)

6. Reports & Communications

- a. From the City Manager.
- b. From other City officials, boards and committees.
 - 1. Report from the Mayor serving on the Downtown Development Authority.
 - 2. Report from Commissioners serving on the Light and Power Board.
 - 3. Report from the Mayor and Commissioner serving on the Planning Commission.
 - 4. Report from Commissioners serving on other boards.
 - 5. Minutes of the Light and Power Board meetings of April 13 and April 20, 2010.
- c. From non-City officials.
 - 1. Grand Traverse Conservation District Staff Report - April 2010.

7. Public Comment

- a. Reserved
None.
- b. General
- c. Mayor and City Commissioners

8. Adjournment

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