



Notice

City Commission Regular Meeting

7:00 pm

Monday, March 1, 2010

Commission Chambers, Governmental Center

400 Boardman Avenue

Traverse City, Michigan 49684

Posted: 02-25-10

Meeting informational packet is available for public inspection at the Traverse Area District Library, City Police Station, City Manager's Office and City Clerk's Office.

The City of Traverse City does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities. Makayla Vitous, Assistant to City Manager, 400 Boardman Avenue, Traverse City, Michigan, 49684, 922-4440, TDD: 922-4412, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA Coordinator.

If you are planning to attend and you have a disability requiring any special assistance at the meeting and/or if you have any concerns, please immediately notify the ADA Coordinator.

City Commission
c/o Debra A. Curtiss, MMC, City Clerk
400 Boardman Avenue
Traverse City, MI 49684
922-4480, <http://www.ci.traverse-city.mi.us>

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

Welcome to the Traverse City Commission meeting!

Agenda

Any interested person or group may address the City Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the City Commission on any matter of City concern not on the Agenda during the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than five minutes unless otherwise explained by the presiding officer, subject to appeal by the Commission.

Pledge of Allegiance

1. Roll Call

Announcements by the Mayor, City Manager, and City Commissioners

2. Consent Calendar

The purpose of the consent calendar is to expedite business by grouping non-controversial items together to be dealt with by one Commission motion without discussion. Any member of the Commission, staff or the public may ask that any item on the consent calendar be removed therefrom and placed elsewhere on the agenda for full discussion. Such requests will be automatically respected. If an item is not removed from the consent calendar, the action noted in parentheses on the agenda is approved by a single Commission action adopting the consent calendar.

- a. Consideration of approving minutes of the Regular Meeting of February 16 and Study Session of February 22, 2010.

- b. Consideration of authorizing an engagement letter for actuarial services for existing retiree health for various employee groups as required by the Governmental Accounting Standards Board (GASB). (Approval recommended) (William Twietmeyer)
- c. Consideration of approving a request from the Maritime Heritage Alliance to use the Open Space September 8-14, 2010, for the Michigan Schooner Festival, to waive docking fees at the Marina for certain tall ships participating in the Schooner Festival, and to accept donations to attend the event. (Approval recommended) (Robert Cole)
- d. Consideration of authorizing a reciprocal quit claim deed to Big Olives, LLC to clarify the boundary lines of the Big Olives' property relating to a City alley located north of 101 North Park Street. (Approval recommended) (Timothy Lodge, Karrie Zeits)
- e. Consideration of adopting various records retention schedules to update the Records Management Handbook as approved by the State Archives of Michigan, a housekeeping matter. (Adoption recommended) (Debra Curtiss)
- f. Consideration of introducing an amendment to the Traverse City Code of Ordinances, *City Commission Meetings*, Section 220.04, which clarifies on which holidays regular meetings shall be moved to the following day, adding Martin Luther King, Jr. Day to such days. (Introduction and schedule for possible enactment on March 15, 2010, recommended) (R. Ben Bifoss, Debra Curtiss)

3. Old Business

- a. Consideration of authorizing a contract for engineering/schematic design of the Bayfront Plan. (Russ Soyring, Bryan Crough, Robert Cole, R. Ben Bifoss)

4. New Business

- a. Consideration of adopting a Resolution for a Parks and Recreation Plan Amendment, as recommended by the Parks and Recreation Commission. (Robert Cole)
- b. Consideration of introducing a new ordinance within the Traverse City Code of Ordinances, *Commercial Motion Picture, Television, Radio and Production Film Activities*, Chapter 842, which establishes a mechanism for encouraging filming activity within the city, while implementing necessary regulations. (Debbra Curtiss, Bryan Crough)
- c. Consideration of adopting a Resolution in Support of Protecting the Great Lakes from Asian Carp. (R. Ben Bifoss)

5. Appointments

- a. Consideration of appointment by the City Commission of an ad hoc interview committee to make a recommendation regarding appointment to the Traverse City Light and Power Board. (Benjamin Marentette)
- b. Consideration of appointment to the TC-TALUS Board of Directors, as nominated by the Traverse City Area Chamber of Commerce. (Benjamin Marentette)

6. Reports & Communications

- a. From the City Manager.
- b. From other City officials, boards and committees.
 1. Report from the Mayor serving on the Downtown Development Authority.
 2. Report from Commissioners serving on the Light and Power Board.

3. Report from the Mayor and Commissioner serving on the Planning Commission.
 4. Report from Commissioners serving on other boards.
 5. Quarterly Financial Report from the City Treasurer/Finance Director.
 6. Urban Forestry Update for 2009 from the City Forester.
 7. Fractile Emergency Response Times Report - North Flight and Traverse City Fire Department for January 2010.
 8. Minutes of the Traverse City Light and Power Board meetings of January 18, 21, and 26, 2010.
 9. Minutes of the Act 345 Retirement System Board meeting of November 18, 2009.
 10. Minutes of the Downtown Development Authority meeting of January 20, 2010.
 11. Minutes of the Human Rights Commission meeting of January 11, 2010, and 2009 Annual Report.
- c. From non-City officials.
1. Grand Traverse County Drain Commissioner and Soil Erosion Control Department Annual Report
 2. CH2MHILL Monthly Operations Report for January 2010 of the Wastewater Treatment Plant.

7. Public Comment

- a. Reserved

None.

- b. General
- c. Mayor and City Commissioners

8. Adjournment

The mission of the Traverse City City Commission is to guide the preservation and development of the City's infrastructure, services, and planning based on extensive participation by its citizens coupled with the expertise of the city's staff. The Commission will both lead and serve Traverse City in developing a vision for sustainability and the future that is rooted in the hopes and input of its citizens and organizations, as well as cooperation from surrounding units of government.

k:\tcclerk\agenda\agenda20100301